

Charles D. Owen High School Improvement Team

SIT Minutes

Open Session Minutes

The School Improvement Team met at 3:15 p.m. in the the Media Center. Team

Members present included:

Members Attending

Katie Porter, PBIS and Chair Elect

Kim Clark, Curriculum

Amanda Arrowood, Climate

Allyn Adcock, Parent Community Relations

Samantha Gallman, LIT Tech

Meg Turner, Principal

Bebe Tarleton, Assistant Principal

Jim Lewis, Assistant Principal

Steve Coward, Parent Representative

Corrections to the minutes for the April 28th meeting: Gina Toomey and Jim Lewis also present.

Other correction: New chair does not begin in the summer but will begin in the fall.

We confirmed the minutes at 3:25.

New Agenda Items:

Field Trip Form- we will look at this further next year and add it to the agenda for next fall. This can be further discussed in the Curriculum Committee. Discussed the previous policy of having no field trips for the last 30 days of each semester. Both items will be reviewed by Curriculum.

SIT training at the CO on Monday, August 8th from 8:30-3:30.

Have Colonel send another survey to pick a SIT meeting date over the summer- 2nd week of July is a possible meeting week for those present in today's meeting.

Curriculum Committee, Bebe Tarleton: Syllabus template. Curriculum committee discussed information that should be included on beginning of the year syllabus. The syllabus will be added to the administrative folder in Google Drive. The hope is to have consistent communication for parents and students.

Climate, Amanda Arrowood: Prom was successful. Diversity team will return wall panels. Stand Against Racism event has been completed. Wellness committee will give prizes for those who have the most fitness hours logged. Courtesy committee has \$235.00 and will discuss guidelines next year about what will be done with the money.

Lit Tech, Jim Lewis:

Most of the time was spent discussing the 'process' about how we run and how to make teaching public. Committee is looking at different ways to share out next year and to bring tech bytes back. Feedback has been that people are missing the tech bytes. September Roll-Out of 1:1. Parents will sign letters acknowledging 1:1 policies. Gallman will prepare information for orientation at the beginning of the year. Computers distributed September 12th. Students should charge their computer at home at night and leave chargers at home.

Parent/ Community Relations, Allyn Adcock: Graduation is the primary focus. The team is organizing the event. The Green School Committee is recruiting students and want to focus on involving students. The recycling program needs help getting the recycling collected and taken out of the building.

PBIS, Katie Porter: New Chair has been elected, Derek Poteat. End of the year party went well. The audit has been completed, notes were positive but formal feedback not returned at this time. The advocacy groups will begin next year.

5 day letters from the fall 93 % of letters went out, we are doing a good job of reporting attendance problems to students and parents.

No changes are coming at this time regarding attendance from the central office. Mrs. Turner raises the question, if we need to do something different in regards to attendance makeup procedures.. We do a lot to allow students to make up attendance. There are variations in the practices across the county.

After School Attendance will be offered next week for students who missed one or two absences after May 9.

Questions about revising the underclassmen awards. Some students don't appreciate awards as much as others. It is meaningful to some.